

Policy F.Y.I.

From the Policy Unit

Date: 02-07-2025

FYI-459

Please contact the Policy Unit if you have questions regarding this announcement at

DCSSPOLICYQUESTIONS@azdes.gov.



SUBJECT: Policy FYI-459 | Request for Translation Services Form Update

The Policy Unit is pleased to announce revisions to the [Request for Translation Services](#) form (CSE-1212A). The following terms have been updated to align with AZCARES:

- ATLAS Number to AZCARES Number
- CP Name to Support Recipient Name
- NCP Name to Support Payor Name

The updated form is now available on The PORT and in the DES Document Center.

**We urge DCSS team members to view this information directly on The PORT and not create a separate personal file.
Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail.**